

~~UNAPPROVED~~ MINUTES OF A MEETING OF PETTISTREE PARISH
COUNCIL
HELD ON 6TH SEPTEMBER 2016 IN THE PARISH ROOM AT 7.30 PM

Councillors present: Mr Jeff Hallett (Chair), Mrs Mary Chilvers, Mr Steve Hind, Mr Mike Watts, Mr Chris Cook, Mr Philip Westrope

In attendance:

Mr M Bond - County Councillor
Mr M Amoss – District Councillor
Mr K Bridges - prospective parish clerk

1.0 Public Forum

- 1.1** In line with the new police strategy no police were in attendance and no report had been received.
County Councillor Michael Bond reviewed activity in Suffolk County Council
On the subject of Devolution, this was out for public consultation but appears the Majority are for an elected Mayor. Rendlesham – Two buildings including Angel Theatre almost demolished and developer's agent looking for housing development which is currently being opposed. Cllr Bond left at 7.40P.M.
- 1.2** District Councillor Amoss reviewed activity in the District County Council.
Accommodation of SCDC is due to move to Wilford Bridge in the Autumn.
Budgets for the Community – Has not had time to look at yet.
There is an increase in the Neighbouring budget of £500
Bromeswell – There is a conservation area being set up
Wickham Market – George Public House, burnt down 3.5 years ago, development plans have been rejected
To make the Councillors aware that there have been thefts from Stables in the area

Closure of Public Forum and commencement of Parish Council Meeting

- 2.0 Welcome and Apologies** - The Chair welcomed those present. Apologies had been received from Mr Terry Rowles (Vice Chair).
The Notice Board was now very unstable and needed urgent attention.
- 3.0 Declaration of Interests** - None declared.
- 4.0 Minutes:**
4.1 The 19th July 2016 meeting minutes were approved, with following amendments, change of date and venue of current meeting to 6th September, Identify the road shown in the minutes to B1438, Point 9.2 should read dealt with by retired Parish Clerk. These were then signed as a true record.
- 5.0 Matters Arising from the previous meeting:**

5.1 Parish Clerk vacancy Mr Keith Bridges, the Chairman and retired Parish Clerk will be meeting on 7th September to arrange taking over the duties and a contract of employment. As referred to in 10.1 below, it was agreed that the New Parish Clerk, who is currently using an old desktop computer, would need a new laptop Computer, 'Office' and other software, and a combined printer, scanner and copier to do the Council business including satisfying the requirements of the recent "transparency" requirements for spending etc. The Chairman thought that some grant monies might be available for "transparency" and would look into it. This equipment would remain the property of the Parish Council

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5.2 **Japanese Knotweed** Norse apologised for the delay in replying but have quoted for a two hour inspection visit and spraying with two further sprayings in the year. The quote was for £82 plus VAT but was ambiguous if for each visit or for the year. Clarification has been requested.

5.3 **Bus shelter Maintenance update** It appears that both the Bus shelters are currently in good order.

5.4 **Pot Holes in Pettistree** Though some of the pot holes have been mended there are still several which require attention.

5.5 **Verge Cutting** This was carried out following the previous meeting but it had been noted that not all the verges had been cut.

5.6 **Hedge cutting** The chair is still awaiting replies from residents as to who still requires their hedges cut. It was thought that this needed to be carried out before the wet weather sets in

5.7. **Emergency Planning** Mr K Fawkner-Simpson, Emergency Planner for our area has requested contact details for residents but also the residents would require the contact details of the Emergency planner

5.8. **Siting of the framed 1904 village map** Though talk of this being sited in the village hall, there has been no further progress

5.9. **Access to the District Councillors' Enabling Communities Budget Scheme for Village events and repair of the notice board.** As above 1.2, Cllr Amoss has not had time to look at this.

5.10. **Footpath access and maintenance** There are access problems with footpaths where crops have started to encroach. The replacement and upkeep of styles is urgently required and need to press for the maintenance of these from the County Council. *gjh.*

6.0 Other Pettistree Matters

6.1. **Broadband upgrade and siting of the cabinet in the village green area** After meetings on the village green it was suggested that the Cabinet be placed beside the yellow grit bin. This has been left with BT Openreach to check that this would not contravene any planning problems.

6.2. **New Deputy Editor for Pettistree People** Maureen having decided to leave this post after many years and a new Deputy Editor is required. Requests to fill the vacancy will be placed in the next issue of the magazine.

7.0 Planning Matters:

7.1 Planning applications received
DC/16/3094/FUL Mr Amoss Manege and stable at 1 Hungarian Close - Pending
DC/16/2689/FUL Mr Signy Moat pontoon at Pettistree Lodge. - Permitted
DC/16/3017/AGO Mr Notcutt Machinery Store at The Nursery. - Not required
DC/16/2862/FUL Mrs Tansley Extension at Well Cottage - Pending
DC/16/3466/FUL Plant Pro Glasshouses and Retail Sales - Pending

7.2 Planning approval given for:-
DC/16/3017/AGO Mr Notcutt Machinery Store at The Nursery.
This a "Permitted Development" and full planning permission is not required.

*Assistant
gjh*

8.0 Finance:

- 8.1 Parish Council Accounts
Sharward Services - Pettistree People £90.48 has now been paid
- 8.2 Comments received with the approved Audit Report from BDO LLP.

9.0 Correspondence:

9.1 Postal and Email correspondence:- Nothing of significance and all dealt with by the Chairman in the absence of a Parish Clerk. These will be looked at on 7th September with the retired Parish Clerk and Prospective Parish Clerk.

10.0 Matters to be brought to the attention of the Council:

10.1. There are several courses which Councillors could request to go on, on several subjects and receive reimbursement. It could also be possible to receive equipment to assist in the running of the Parish.

10.2. Mary will speak to Linda or Maureen to see who can repair the Notice Board

10.3. Philip requested if there was a copy of the Village map. Jeff replied he has a photo of this but also one could be obtained from the Ordinance Survey.

10.4. Mary advised that the Three Tuns Inn will be closing in two weeks time

11.0 Dates for future meetings:

Tuesday 1st November 2016	Pettistree Parish Council Meeting in the Parish	Room at 7.30 pm.
Tuesday 7 th February 2017	Pettistree Parish Council Meeting in the Parish	Room at 7.30 pm

The meeting closed at 9.00 pm.

Signed: -  Dated: 1/11/16