

**MINUTES OF THE PETTISTREE PARISH COUNCIL MEETING HELD ON
MONDAY 4 JULY 2005 AT PETTISTREE VILLAGE HALL, 8.00 PM**

Present: Mr A Franklin (Chairman) Mrs M Stollery (Vice Chairman) Mr N Beagley
Mr J P Hallett Mrs K Hunter Mr M Edworthy
Mrs H Kay

Mrs Heelis - Clerk
Mrs C Aitchison – County Cllr

1.0 Apologies: Cllr Perry.

2.0 Minutes of the meeting held 9 May 2005.

2.1 Annual Parish Council Meeting – Agreed.

2.2 Parish Council Meeting – Agreed with the amendment 5.1 to clarify that it was a motor vehicle break-in and not the Three Tunns building.

3.0 Declaration of Interests: None.

4.0 Matters Arising from the last meeting:

4.2 Notcutts – Retail sales from the Pettistree Depot – A letter had been received from SCDC reporting that they were investigating the matter and would keep the Parish Council informed of progress.

4.3 Village Green Ownership – Ongoing.

4.4 Dog Fouling – Ongoing. Mr Franklin reported that he had canvassed a number of people in the village on the matter,

4.5 Mower Maintenance – This had now been carried out.

4.6 Footpath – It was reported that the footpath adjacent to the B1438 had been cleared but not resurfaced as yet. It was agreed to request the continuation of the footpath at the southern end over the grass verge. It was noted that an incident involving a parked car, blocking the footpath, had been reported to the police. It was suggested that bollards/posts be installed to prevent this reoccurring. This would also resolve the issue of vans using the verge to park at lunchtime.

Cllr Aitchison kindly offered to help forward this issue. It was agreed to forward a list of issues to Cllr Aitchison and Cllr Perry.

4.7 Litter Bins – The Clerk reported that she had written to Suffolk Coastal Services requesting information.

4.8 Three Tunns – Visibility obstruction – The Clerk confirmed that she had written to the owner requesting the removal/resiting of the 'A' board.

5.0 Reports:

5.1 Police Report - In the absence of a police presence the Clerk reported that she would continue to circulate the Neighbourhood Watch reports to councillors. Cllr Aitchison noted that Rendlesham also lacked a police presence and reported that PC Wilsher would not be returning to the parish. There was concern that the issues with unsociable behaviour in Woodbridge would migrate to Rendlesham and Wickham Market following the installation of cameras.

5.2 District Councillors' Report – Apologies had been received from Cllr Perry.

- 5.3 County Councillor's Report – Cllr Aitchison introduced herself as the new County Councillor for the Wickham Division which covered 4 parishes (Wickham Market, Pettistree, Ufford and Rendlesham) and around 8,000 residents. Cllr Aitchison announced that the Locality Budget scheme was continuing but the overall budget had been cut from £1m to £750,000, giving the Wickham Division a budget of £10,000.

SCC were spending an additional £3m capital finance on roads over a 4-year programme. The Parish Council were invited to forward any road/footpath repairs needed in the parish. Mr Franklin to forward details.

Mr Beagley queried the use of inferior tarmac being used resulting in a 'slippery' surface. Cllr Aitchison noted that Rendlesham PC shared those concerns and offered to look into the cause of an accident on the Woodbridge bypass.

Cllr Aitchison further reported that the roadside verge cut had been increased to twice a year and that the future of the Xcape card would be reviewed in September. She also congratulated Pettistree on their Heritage weekend which had been excellent.

6.0 Highway Matters:

- 6.1 Main Road – 50mph limit – It was noted that there would be an inspection of the road in July. The Clerk reported that support for a 50mph limit had been supported by Wickham Market PC but not Ufford PC.
- 6.2 Traffic – Byng Hall Road - letter to residents – Mr Beagley reported that he had received a letter from SCC regarding sites for possible passing places along the road and noted that this was a low priority scheme for the County Council. It was agreed that Mr Franklin would co-ordinate a response with Cllr Aitchison to lobby SCC for action.
- 6.3 Highways Schedule – Agreed to add to the Schedule; overgrown verges and hedges on the carriageway, grass growth in the middle of the road, especially along Rogues Lane. Mr Franklin to update the Schedule and circulate to all councillors and Cllr Aitchison by 8th July.

7.0 Planning Matters:

- 7.1 Planning Report – It was noted that no planning applications had been received since the last meeting.
- 7.2 Local Development Framework – It was noted that Mr Franklin would be attending the workshop on 7th with Mrs Hunter.

8.0 Finance:

8.1	<u>Council Payments:</u>	Accounts to Pay	Clerk's Salary	
	Agreed.		£52.91 x 1	£52.91
			Melton Mowers	£113.32
			SALC AGM	<u>£12.00</u>
				£178.22

- 8.2 Approval of Accounts 2004/05 – The Accounts were approved unanimously. It was noted that VAT had yet to be reclaimed for the year.
- 8.3 Signing of the Statement of Annual Return – Sections 1 & 2 were duly approved and signed. It was agreed to appoint Mrs Gallop to carry out the Internal Audit.

9.0 Correspondence:

- 9.1 Publications Received: SCDC – Parish Bulletin.
SALC – Annual Report
Heritage Housing – Edition Newsletter
Trafalgar Weekend
Citizens Advice Bureau – Annual Report
- 9.2 SCDC – Parish Tree Planting Scheme/Regional Tree Warden Forum – Noted.
- 9.3 SCDC – Local Development Framework – Workshops (details previously e-mailed) Noted.
- 9.4 SCDC – Works to protected trees – The Clock House, Pettistree – The e-mail received from Mr Coggles, SCDC, to be circulated to all councillors.
- 9.5 SCDC – Questionnaire regarding Waste Management Review/Recycling Options – The questionnaire was passed to Mr Edworthy to complete on behalf of the Parish Council.

10.0 Any other matters arising since notice of meeting.

- 10.1 Heritage Weekend - Mr Franklin thanked and congratulated the Heritage Trust for all the hard work that went into producing the event.
- 10.2 Website - Mr Franklin reported that he had received notification from Webmaster that the new website was receiving 5,000 hits a month compared to 2,000 on the old website.
- 10.3 Parish Plan – Mr Franklin noted that there was a pressing need to revisit the proposal in light of the Local Development Framework. It was essential that a champion be found to get the project off the ground. In the meantime Mr Franklin offered to contact interested people to move the project forward. Mr Edworthy offered to ask his wife.
- 10.4 Helicopter – Stone Cottage – It was noted that there had been regular helicopter flights taking place from Stone Cottage. It was agreed to monitor the situation. Mrs Hunter to investigate.
- 10.5 Mr Hallett kindly agreed to cut the long grass opposite Pettistree Grange and also opposite Notcutts outside White House Kennels.

11.0 Dates for future meetings:

3 October 2005, 8pm at the Village Hall
5 December 2005, 8pm at the Village Hall
6 February 2006, 8pm at the Village Hall

Apologies from Mrs Stollery were noted as she would be out of the country for the December and February meetings.

The meeting closed at 9.45pm.

SIGNED _____

DATED _____