



**NOTICE OF THE
MEETING OF PETTISTREE PARISH COUNCIL**

Members of the Council are summoned to attend the meeting on:

15 June 2023 at 7pm in the Parish Room, Pettistree

AGENDA

- 1. For Cllrs Hayward and Over to sign the Acceptance of Office form**
- 2. For Cllr Hayward to sign the Declaration of Acceptance of Office of Vice Chair form**
- 3. Present from the Council**
- 4. To consider apologies and approvals for absence**
- 5. Members of the public are invited to make comments on items on the agenda or raise issues for consideration at future meetings**
- 6. To receive any changes to members' interests**
- 7. To receive any declaration of interest in relation to items on the agenda**
- 8. To approve the minutes of the meeting held on 11 May 2023**
- 9. Matters arising**
- 10. To review Receipts/Budget report and Payments/Budget report (2022/23)**
- 11. To review and approve Statement of Accounts (2022/23)**
- 12. To review and approval Bank Reconciliation (2022/23)**

- 13. To review and approve Internal Audit Report (2022/23)**
- 14. To review and approve Internal Audit Report Response and Action Plan (2022/23)**
- 15. To review Effectiveness of Internal Audit (2022/23)**
- 16. Appointment of Internal Auditor (2023/24)**
- 17. To review and approve AGAR Annual Governance Statement (2022/23)**
- 18. To review and approve AGAR Accounting Statements (2022/23)**
- 19. To review and approve AGAR Explanation of Variances (2022/23)**
- 20. To review and approve AGAR Certificate of Exemption (2022/23)**
- 21. To review and approve Notice of Public Rights (2022/23)**
- 22. To approve payments and for the signing of cheques**
- 23. To clarify the legal position in relation to making contributions to the maintenance of property owned by the church, with regard to the repair of the church flagpole**
- 24. To consider and approve whether any representations should be made to the Planning Inspectorate in relation to the planning appeal AP/23/0032/REFUSE lodged against ESC's decision in respect of variation application DC/22/2020/VOC (Suffolk Sportscars Ltd, Car Workshop, The Street, Pettistree)**
- 25. To confirm the council's agreement to a contribution being made to the Java Lodge Spinney, for which 200 tree stakes were required and purchased by Cllr Hayward, and to approve that reimbursement is made to the appropriate payee**
- 26. To confirm dates of future meetings**
Confirmed meeting dates are 13 July 2023 and 14 September 2023. Provisional meeting dates thereafter are 9 November 2023 and 11 January 2024.