



NOTICE OF THE MEETING OF PETTISTREE PARISH COUNCIL

Members of the Council are summoned to attend the meeting on Friday, 14 October at 7.30pm
in the Parish Room

AGENDA

1. **Proposal that Councillor Hallett be the Meeting Clerk** as per Local Government Act 1972 Section 112 (5)
2. **Present from the Council**
3. **Apologies and Approvals for absence (vote)**
4. **Public Attendance and Open Public Session:** Members of the Public are invited to make any comments on items on the agenda or to raise issues for consideration at future meetings
5. **Declarations of Interest in items on the agenda**
6. **To receive any changes to Members' interests**
7. **Reports from Cllrs Carol Poulter and Alexander Nicoll**
8. **Approve Minutes of the Parish Council meeting of 21 June 2022 (vote)**
9. **Matters Arising from the Minutes**
10. **Co-opton of parish councillors**
 - 10.1 Resignations: Chair to report
 - 10.2 To consider applications for the vacancies (vote)

11. Finance & Legal Matters (votes)

- 11.1 Confirmation of Bank Balances (Current a/c £3,501.32 Savings a/c £2,415.75 at 29 September 2022)
- 11.1 Confirmation of Receipt of Precept (2022/23) (£2,541.93) (29 Apr 2022)
- 11.2 Confirmation of Receipt of SCC Locality Grant (£150.00) (7 Jul 2022)
- 11.3 Confirmation of Receipt of ESC Locality Grant (£1,500.00) (9 Aug 2022)
- 11.4 Review & Approval of Receipts & Payments Budget Reports (31 August 2022)
- 11.5 Review & Approval of Bank Reconciliation (31 August 2022)
- 11.6 Review & Approval of Internal Audit Response & Action Plan (2021/22)
- 11.7 Consideration to Opt Out of SAAA External Auditor Arrangements (2022/27)
- 11.8 Review & Approval of RFO's Additional Working Hours
- 11.9 Review & Approval of Insurance Cover Renewal (2022/23)
- 11.10 Review & Approval of Payments & Signing of Cheques

12. Matters Arising from Finance & Legal Matters

- 12.1 Actions to be taken on Internal Audit Action Plan
- 12.2 Website and email: Chair to report

13. Planning Matters

- 12.1 Decided
 - DC/22/2020/VOC application to vary working hours at Car Works site – refused
 - DC/22/2925/FUL single storey extension at Sandpit House, Loudham Hall Road – permitted
- 12.2 Awaiting decision
 - DC/22/2716/FUL erection of two-storey 4-bedroom house on land south of Scotts Hall, Presmere Road
 - DC/22/3149 – DC/22/3150/LBC Extensions and alterations to The Laurels
 - DC/21/5550/FUL Solar Park at Loudham

13. Update on outstanding Council matters

- 13.1 Boundary change: Chair to report
- 13.2 *Pettistree People*

14. Dates of future meetings:

- Tuesday, 22 November 2022
- Monday 30 January 2023 (proposed)
- Monday 17 April 2023 Annual Parish Meeting (proposed)
- Tuesday 2 May 2023 AGM (proposed)

Signed Dated.....

Chair, Susan P Jones