



## NOTICE OF THE MEETING OF PETTISTREE PARISH COUNCIL

Members of the Council are summoned to attend the meeting on Tuesday, 21 June 2022 at  
7.30pm in the Parish Room

### AGENDA

1. **Present from the Council**
2. **Apologies and Approvals for absence**
3. **Proposal that Councillor Hallett be the Meeting Clerk** as per Local Government Act 1972 Section 112 (5)
4. **Public Attendance and Open Public Session:** Members of the Public are invited to make any comments on items on the agenda or to raise issues for consideration at future meetings
5. **Declarations of Interest in items on the agenda**
6. **Reports from District and County Councillors**
7. **Approve Minutes of the Parish Council meeting (AGM) of 24 May 2022**
8. **To receive any changes to Members' interests**
9. **Finance & Legal Matters**
  - 9.1 Review & Approval of the Internal Audit Report (2021/22)
  - 9.2 Effectiveness of Internal Audit & Appointment of Internal Auditor (2022/23)
  - 9.3 Review & Approval of the Receipts & Payments (2021/22)
  - 9.4 Review & Approval of the Bank Reconciliation (2021/22)
  - 9.5 Review & Approval of the Statement of Accounts (2021/22)
  - 9.6 Review & Approval of AGAR Annual Governance Statement (2021/22)

- 9.7 Review & Approval of AGAR Explanation of Negative Responses (2021/22)
- 9.8 Review & Approval of AGAR Accounting Statements (2021/22)
- 9.9 Review & Approval of AGAR Explanation of Variances (2021/22)
- 9.10 Review & Approval of AGAR Certificate of Exemption (2021/22)
- 9.11 Review & Approval of the Notice of Public Rights (2021/22)

**To authorise payments**

- 9.12 Reimbursement to Maggie Hallett of the cost of the Platinum Jubilee brasses given to the children of Pettistree. Total cost: £150.00
- 9.13 Reimbursement to Maggie Hallett the cost of a Platinum Jubilee brass, a gift to the Queen from Pettistree. Total cost: £17.56
- 9.14 Replacement of camera flashlight: Chair to report

**10. Planning Matters**

- 10.1 Hopkins Homes' plans for boundary landscaping: Cllr Hallett and Chair to report

**Awaiting decision**

- 10.2 DC/19/3826 Removal of Condition 4 (attached to change of use from class D2 to B1) working hours restriction

**11. Update on outstanding Council matters**

- 11.1 Assets Register: residual matters (post and rail fence)
- 11.2 Parish Council Clerk vacancy: Chair to report
- 11.3 Quiet Lane signage issue: James Clarke to report
- 11.4 Solar Farm Community Benefit Fund: Chair to report
- 11.5 Boundary change consultation: Chair to report

**12. Dates of future meetings:**

- TBD September 2022
- TBD November 2022
- TBD January 2023

Signed ..... Dated.....

Chair, Susan P Jones