

Pettistree Parish Council



**Parish Councillors are duly summoned to attend a meeting of the Parish Council at 7.30pm
on Thursday, 24 March 2022
The meeting will be held in the Parish Room
All are welcome to attend**

AGENDA

1. Proposal that Councillor Jones be the Meeting Clerk as per Local Government Act 1972 Section 112 (5)
2. Apologies and approvals of absence
3. Introduction of Simon Ashton, new Responsible Finance Officer (RFO)
4. Declarations of interest and requests for dispensation
5. Members of the public are invited to make any comments on items on the Agenda or to raise issues for consideration at future meetings
6. Reports may be presented by the County and District Councillors
7. To approve the minutes of the meeting held on 16 February 2022
8. Matters Arising:
 - 8.1 Recruitment of new PC Clerk
 - 8.2 Offer of financial help from ESC for broadband connection
 - 8.3 Community Governance Review and proposal to move the parish boundary
Cllr Jones to report
9. To consider planning issues:
 - 9.1 Applications
 - 9.1.1 South Lodge, Java Lodge Road DC/22/0331/FUL single storey rear extension
 - 9.1.2 Holmleigh, The Street: DC/22/0640/FUL ancillary outbuilding. Pending
 - 9.1.3 Main Road DC/22/0620/FUL change of use from agriculture to dog walking and exercising facility. Pending
 - 9.1.4 Land next to Newstead: Outline permission for one dwelling:
Ref DC/22/0273/OUT. Pending

10. Updates on:

- 10.1 The Platinum Jubilee: Chair to report
- 10.2 Solar Park and Community Benefit Fund: Chair to report
- 10.3 Acquisition and siting of Defibrillator: Cllr Cook to report
- 10.4 The Speed Indicator Device (SID): Road Safety Officer to report
- 10.5 Quiet Lane progress: Road Safety Officer to report
- 10.6 Village Marquee: Review of terms for its use by villagers (*and insurance*)

11. Financial report and payments:

- 11.1 Review of finances and audit matters for Financial Year 2021-22: Simon Ashton, RFO to report
- 11.2 Online banking: Vice Chair to report
- 11.3 Authorization of Payments :
 - "Parish Magazine Printing". To print Pettistree People £69.50
 - "SALC Payroll Services" for 6 months Apr. to Sept. 2021 £27.00
 - "SEJ Ashton". (RFO) Staff Salary £105.19
 - Staff Expenses (Mileage) £10.80
 - Office Expenses. (Work from Home) £26.00
 - "HMRC" Staff Salary £26.20

12. Correspondence and matters to be brought to the attention of the Parish Council:

- 12.1 Rural Proofing Workshop: James Clark to report
- 12.2 Litter pick for April
- 12.3 Possible plan for a village car park (please see attached Note)

13. Dates of future meetings:

- 13.1 Parish Council AGM (early May)
- 13.2 Annual Parish Meeting. (Mid May)
- 13.3 July PC Meeting
- 13.4 Sept PC Meeting
- 13.5 Nov PC Meeting
- 13.6 February PC Meeting 2023

Signed..... Dated.....
Jeffrey Hallett ,Chair.